

Old People's Riding Club

Meeting Minutes

4 May 2009 07:00 PM

Present: Betsy Burnett, Liza Craig, Karen Freeman, Shiela Haviland

I. Announcements

Shiela revised the Bylaws to reflect what we had discussed at our 27 April 2009 meeting. Whitney drafted a Policies and Procedure pamphlet.

II. Discussion

Ms. Masterton added a clause that all OPRC chapters shall sign a written agreement that they agree to abide by the NOPRC policies and procedures. In the past we did not require a chapter sign a written agreement, but because of Ms. Masterton's recommendation, we agreed to request that the chapters sign such an agreement. Liza agreed to draft the written agreement.

The revised Bylaws were approved by the Board of Directors. The Board recommends we send the revised Bylaws to our legal counsel Ms. Masterton for final review. Shiela will send the Bylaws to Ms. Masterton and request a phone consultation with Ms. Masterton, Liza Craig and Shiela Haviland to ask a few outstanding questions.

Policies and Procedures manual – Liza noted that she thought the manual needs to be revised to provide the chapters with more detailed guidance. The Board agreed that the manual is meant to give the chapters specific guidance and establish uniformity throughout OPRC. Shiela will review the manual and work with Whitney to accomplish the Boards desired goal.

III. Roundtable

Action items:

Liza – draft chapter agreement

Shiela – send reviewed Bylaws to Ms. Masterton and request a phone consult with Ms. Masterton, Liza and Shiela.

Shiela – review the policies and procedures manual and work with Whitney to fine tune the manual.

Meeting adjourned at 07:43 PM